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Deputy Director of Training (General)
Chief, Orientation and Briefing Division
Weekly Report (20-26 November 1952)

26 November 1952

I. INDOCTRINATION

a) On Monday, 24 November, [] new personnel attended the weekly indoctrination course.

b) As a special guest, we were glad to have []

a) Next Monday, we expect to have at the program [] Programs Division, Office of Training, and of ORR.

II. ORIENTATION

a) Many oral and written comments have been received regarding the Eighth Agency Orientation Course. All of these have been most gratifying and encouraging. A full formal report will be submitted on this subject.

b) Informal arrangements have already been made with the Department of Agriculture for the use of the Auditorium for the Ninth Orientation Course to be held 10, 11, 12 and 13 February 1953.

25 YEAR RE-REVIEW

III. PRESENTATIONS

a) Discussions have been had with Mr. Lawrence Houston, General Counsel, preparatory to his appearing on the program of Wednesday, 26 November 1952.

IV. SPECIAL

a) On Thursday, 20 November, conducted a special briefing for five key recruiters of the Personnel Office.

b) Had many informal talks with [] re Classification presentation affecting the Division.

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